



STATEMENT OF FINANCIAL AUDIT

The Lynchburg City Schools Education Foundation, Inc. is a 501c3 organization that was established in 1985 per section 22.1-212.2:2 (Educational Technology Foundations and Public School Foundations) of the Code of Virginia.

The Education Foundation's by-laws do not require a financial audit, and with an operating budget under \$300,000, the Board of Trustees has determined that the expense incurred to perform a formal financial audit is not warranted.

Established financial protocols followed by the Education Foundation include:

- Monthly financial reconciliation
- Quarterly active review of the financial reports by the finance committee that is heavily engaged and comprised of a CPA and other business leaders with extensive experience in both corporate and non-profit budgets and financial reports.
- Quarterly review of financial reports and approval by the full Board of Trustees.
- Annual 990 Report that is prepared and filed by a highly qualified CPA firm. Copies of the 990 report are provided to each Trustee for their annual review. A detailed review is also provided to the Board of Trustees each year for their approval prior to submission.

2022/2023 Budget**REVENUE**

Contributed:	Business & Prof Contributions	\$	12,000.00
	Individuals	\$	46,000.00
	Designated Donations - External	\$	3,000.00
	Payroll Deduction (LCS Employees)	\$	1,000.00
	Sponsored & Funded Grants	\$	70,000.00
	Scholarships	\$	10,500.00
	Tools4Schools	\$	15,000.00
	Miscellaneous		
	Total Contributed Income	\$	157,500.00
Other Budgeted:	Breakfast Program	\$	43,000.00
	Endowment Income (5% payout)	\$	6,000.00
	Endowment Income (5% payout)	\$	1,900.00
	Reserve Account Interest	\$	100.00
	Senior Honors Dinner	\$	4,200.00
	Lynchburg City Schools Support	\$	10,000.00
	Reserve Fund Allocation	\$	53,176.00
	Total Other Budgeted Income	\$	118,376.00
	TOTAL BUDGETED REVENUE	\$	275,876.00

EXPENSE

Operating:	Wages (all)	\$	69,725.00
	FICA/MEDEmployer Share	\$	5,333.96
	IRA Employer Share	\$	2,091.75
	Unemployment Tax	\$	60.00
	Advertising/Promotional Materials	\$	9,500.00
	Meetings & Miscellaneous	\$	500.00
	LCS Opportunities	\$	864.29
	Office Expense	\$	5,000.00
	Travel	\$	2,000.00
	Staff Training	\$	1,000.00
	Strategic Plan	\$	4,000.00
	D&O, General Liability Insurance	\$	2,025.00
	Total Operating Expense	\$	102,100.00
Program:	Foundation Sponsored Grants	\$	7,000.00
	Tools4Schools Warehouse	\$	18,000.00
	Breakfast Program	\$	5,500.00
	Grant Reception	\$	600.00
	Senior Honors Dinner	\$	4,000.00
	Total Program Expense	\$	35,100.00
Other Expense:	Corporate Sponsored & Funded Grants	\$	70,000.00
	Scholarships	\$	12,500.00
	Designated Donations	\$	3,000.00
	Reserve Fund	\$	53,176.00
	Total Other Expense		\$138,676.00
	TOTAL BUDGETED EXPENSE	\$	275,876.00