



Lynchburg City School Board

Regina T. Dolan-Sewell  
School Board District 1

Mary Ann Hoss  
School Board District 1

Michael J. Nilles  
School Board District 3

Jennifer R. Poore  
School Board District 2

Katie Snyder  
School Board District 3

Treney L. Tweedy  
School Board District 3

J. Marie Waller  
School Board District 2

Thomas H. Webb  
School Board District 2

Charles B. White  
School Board District 1

School Administration

Scott S. Brabrand  
Superintendent

William A. Coleman, Jr.  
Assistant Superintendent of  
Curriculum and Instruction

Ben W. Copeland  
Assistant Superintendent of  
Operations and Administration

Anthony E. Beckles, Sr.  
Chief Financial Officer

Wendie L. Sullivan  
Clerk

**SCHOOL BOARD MEETING**  
**June 3, 2014 5:00 p.m.**  
**School Administration Building**  
**Board Room**

**A. CLOSED MEETING**

- 1. Notice of Closed Meeting  
Scott S. Brabrand. . . . . Page 1  
Discussion/Action
- 2. Certification of Closed Meeting  
Scott S. Brabrand. . . . . Page 2  
Discussion/Action

**B. PUBLIC COMMENTS**

- 1. Public Comments  
Scott S. Brabrand. . . . . Page 3  
Discussion/Action (30 Minutes)

**C. SPECIAL PRESENTATION**

- 1. Third Annual Lynchburg City Schools Youth Art  
Catalog  
Scott S. Brabrand. . . . . Page 4  
Discussion
- 2. Student Recognitions  
Scott S. Brabrand. . . . . Page 5  
Discussion
- 3. 2014 Virginia School Boards Association Regional  
Student Art Contest Winners  
William A. Coleman, Jr. . . . . Page 6  
Discussion

**D. CONSENT AGENDA**

- 1. School Board Meeting Minutes: May 20, 2014 (Regular Meeting)
- 2. Personnel Report  
Marie F. Gee. . . . . Page 7  
Discussion/Action

**E. STUDENT REPRESENTATIVE COMMENTS**

**F. UNFINISHED BUSINESS**

- 1. School Operating Budget: 2014-15  
Scott S. Brabrand. . . . .Page 11  
Discussion

**G. NEW BUSINESS**

- 1. Virginia Retirement System  
Anthony E. Beckles, Sr. . . . . Page 12  
Discussion/Action
- 2. Capital Improvement Plan: E. C. Glass High School  
Ben W. Copeland. . . . . Page 15  
Discussion/Action
- 3. Local Consolidated Grant Application: 2014-15  
William A. Coleman, Jr. . . . . Page 17  
Discussion
- 4. Educational Technology Series XIV (Spring 2014) Notes  
Ben W. Copeland. . . . .Page 19  
Discussion
- 5. Naming Rights: E. C. Glass High School Center Hallway  
Ben W. Copeland. . . . . Page 22  
Discussion
- 6. Lynchburg City School Board Policies and Administrative  
Regulations Conversion Process  
Ben W. Copeland. . . . . Page 23  
Discussion
- 7. Foreign Language Textbook Adoption  
William A. Coleman, Jr. . . . . Page 24  
Discussion

**H. SUPERINTENDENT’S COMMENTS**

**I. BOARD COMMENTS**

**J. INFORMATIONAL ITEMS**

Graduations:

June 4, 2014

Fort Hill Community School – 12:00 noon

LAUREL Regional School – 7:00 p.m.

June 5, 2015

Amelia Pride Center/RODEO – Paul Laurence Dunbar Middle School for Innovation – Carl Anderson Performance Theater – 6:00 p.m.

June 8, 2014

Heritage High School – Ralph Spencer Gymnasium – 8:30 a.m.

E. C. Glass High School – Civic – Auditorium – 3:00 p.m.

Next School Board Meeting: Tuesday, June 17, 2014, 5:30 p.m., Board Room, School Administration Building

**K. ADJOURNMENT**

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** A-1

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent

**Subject:** Notice of Closed Meeting

**Summary/Description:**

Pursuant to the Code of Virginia §2.2-3711 (A) (7), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Legal Counsel

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

**Recommendation:**

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (7) to receive legal counsel because such counsel in open session would adversely affect the negotiating posture of the school board.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** A-2

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent

**Subject:** Certification of Closed Meeting

**Summary/Description:**

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

**Recommendation:**

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** B-1

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent

**Subject:** Public Comments

**Summary/Description:**

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

**Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** C-1

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent

**Subject:** Third Annual Lynchburg City Schools Youth Art Catalog

**Summary/Description:**

Mr. Ted Batt, exhibitions curator for the Academy of Fine Arts, will present the Third Annual Lynchburg City Schools Youth Art Catalog to the school board during this presentation.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

**Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.

# Agenda Reportam

**Date:** 06/03/14

**Agenda Number:** C-2

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

**Subject:** Student Recognitions

## **Summary/Description:**

During this presentation, the school board and the school administration will recognize the accomplishments and achievements for the following students:

### **Heritage High School**

Christopher Osen – Marine Corp JROTC  
Ashlyn Goolsby – Drama  
Evan Lindsay – Band  
Brad Wetzel – Band

### **E. C. Glass High School – Forensics**

J. D. Bowden	Sara Natour
Mary Bradley Cassada	Logan Stem
Victoria Davidjohn	Jack Valentine
Charissa Gray	Mariah Vaughn
Sam McCorkle	Mckayla Warwick

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.



# Agenda Report

**Date:** 06/03/14

**Agenda Number:** C-3

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

**Subject:** 2014 Virginia School Boards Association Regional Student Art Contest Winners

## **Summary/Description:**

On April 22, 2014, the Lynchburg City School Board recognized three students who represented the Lynchburg City Schools at the 2014 VSBA Southern Regional Forum. During the Forum, two of the students won the Southern Regional Art Contest. They are Jasmine Oedina from Linkhorne Middle School and Aysia Brown from E. C. Glass High School. The students' artwork will be displayed in the offices of the VSBA in Charlottesville and the Richmond offices of the State Superintendent of Public Instruction.

During this presentation, the students will be presented with VSBA certificates of recognition.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** D-2

**Attachments:** Yes

**From:** Scott S. Brabrand

**Subject:** Personnel Report

**Summary/Description:**

The personnel recommendations for May 20 – June 3, 2014, appear as an attachment to this agenda report.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

**Recommendation:**

The superintendent recommends that the school board approve the personnel recommendations for May 20 – June 3, 2014.

<b>NAME</b>	<b>COLLEGE</b>	<b>DEGREE/ EXPERIENCE</b>	<b>SCHOOL/ ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14:</b>				
Baucke, Elizabeth	University of Virginia	B.A./0 yrs. (Lv.0 3)	R. S. Payne Elementary Second Grade	08-14-14
Bonheim, Elizabeth	George Mason University	M.A./10 yrs. (Lv.10 3)	Fort Hill Community Schools Social Studies	08-14-14
Bullock, Ashley	Liberty University	B.A./0 yrs. (Lv.0 3)	Sandusky Middle School Social Studies	08-14-14
Cobb, Jessica	University of Montana	B.A./6 yrs. (Lv.6 3)	Linkhorne Elementary Kindergarten	08-14-14
Coghill, Michele	University of San Diego	M.Ed./6 yrs. (Lv.6 3)	Governor's School Science	07-31-14
Gray, Sarah	Lynchburg College	M.Ed./4 yrs. (Lv.4 3)	E.C. Glass High Science Teacher	08-14-14
Hackney, Vivian	Lynchburg College	B.A./0 yrs. (Lv. 0 3)	R. S. Payne Elementary Third Grade	08-14-14
Johnson, Jermaine	Liberty University	B.A./0 yrs. (Lv.0 2)	E. C. Glass High Social Studies	08-14-14
Keenan, Megan	University of Maryland	M.A./5 yrs. (Lv.5 3)	Heritage High Special Education	08-14-14
Kerr, Jessica	Liberty University	B.S./4 yrs. (Lv.4 3)	Paul Munro Elementary Special Education	08-14-14
Mathia, Rebecca	Liberty University	Ed.S./20 yrs. (Lv.20 3)	Bedford Hills Elementary Special Education	08-14-14
Myers, Brian	Mount St.Mary's	B.A./8 yrs (Lv.8 4)	Carl. B. Hutcherson ELC BCBA Specialist	08-14-14
Neilands, Caitlyn	Longwood University	M.S./1 yr. (Lv.1 3)	E. C. Glass High English Teacher	08-14-14
Regner, John	Lynchburg College	B.S./0 yrs. (Lv.0 4)	E.C. Glass High Social Studies	08-14-14

<b>NAME</b>	<b>COLLEGE</b>	<b>DEGREE/ EXPERIENCE</b>	<b>SCHOOL/ ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14: (continued)</b>				
Rickert, Meghan	Randolph College	M.A./0 yrs. (Lv. 0 3)	Perrymont Elementary Special Education	08-14-14
Robinson, Rachel	Liberty University	B.A./1 yr. (Lv.1 3)	Linkhorne Elementary Fourth Grade	08-14-14
Sheldrake, Cynthia	Lynchburg College	M.A./13 yrs. (Lv.13 3)	Paul Munro Elementary Special Education	08-14-14
Shepard, Rebecca	Ithaca College	B.A./6 yrs. (Lv.6 3)	R. S. Payne Elementary Instrumental Music	08-14-14
Thornton, Rebecca	Virginia Tech	B.A./2 yrs. (Lv. 2 3)	E. C. Glass High Mathematics	08-14-14
Tiller, Matthew	Lynchburg College	B.A./0 yrs. (Lv.0 4)	Heritage High School Special Education	08-14-14
Vestal, Meghan	Liberty University	B.A./2 yrs. (Lv.2 3)	Linkhorne Elementary Fifth Grade	08-14-14
West-Hazlewood Katherine	Randolph College	M.A./0 yrs. (Lv. 0 3)	R. S. Payne Elementary Special Education	08-14-14
Wiest, Courtney	Lynchburg College	B.S./0 yrs. (Lv.0 3)	Heritage Elementary Second Grade	08-14-14
<b>RESIGNATIONS:</b>				
Conner, Carl	Lynchburg College	M.Ed./25 yrs. (Lv. 34 2)	Fort Hill Community School Guidance Counselor	06-20-14
Eure, Brian	Lynchburg College	M.A./9 yrs. (Lv. 6 4)	Heritage High Special Education	06-07-14
Fleming, Brandon	Liberty University	/1 yr. (Lv.0 2)	E. C. Glass High Attendance Coordinator	06-07-14
Hundt, Travis	University of Virginia	M.Ed./13 yrs. (Lv. 12 3)	Heritage High Mathematics	06-07-14

<b>NAME</b>	<b>COLLEGE</b>	<b>DEGREE/ EXPERIENCE</b>	<b>SCHOOL/ ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
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**RESIGNATIONS: (continued)**

May, Shannon	University of North Texas	B.A./13 yrs. (Lv. 12 3)	Information Technology IT-Data Analysis Resource Teacher	06-20-14
McLawhorn, Susan	University of North Carolina	B.A./10 yrs. (Lv. 9 3)	Dunbar Middle English	06-07-14.
Meeks, Justin	Liberty University	B.S./5 yrs (Lv. 4 4)	Dunbar Middle Special Education	06-07-14
Ramsey, Bonnie Anne	Liberty University	M.A./1 yr. (Lv. 0 3)	E. C. Glass High English	06-07-14
Robbins, Christopher	Ohio Valley University	B.A./ 1 yr. (Lv. 0 4)	E.C. Glass High Mathematics	06-07-14
Rodes, Roxanne	Old Dominion University	M.Ed./18 yrs. (Lv. 17 3)	Linkhorne Middle Special Education	06-07-14
Seay, Abby	Averett College	B.A./8 yrs. (Lv. 7 3)	R. S. Payne Elementary Fifth Grade	06-07-14

**RETIREMENTS:**

Camden, Rodney	Duke University	M.A./46 yrs. (Lv. 34 4)	E.C. Glass High Mathematics	06-07-14
Fahrman, John	Lynchburg College	B.A./17 yrs. (Lv.16 4)	Detention Center Special Education	06-20-14
Greene, Richard	University of Virginia	M.Ed./35 yrs. (Lv.34 3)	E.C. Glass High Science	06-07-14

**LEAVE OF ABSENCE:**

Nye, John	Lynchburg College	M.Ed./17 yrs. (Lv. 16 4)	E. C. Glass High Science Teacher	08-14-14
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# Agenda Report

**Date:** 06/03/14

**Agenda Number:** F-1

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent  
Anthony E. Beckles, Sr., Chief Financial Officer

**Subject:** School Operating Budget: 2014-15

## **Summary/Description:**

During this presentation, the school administration will review the items that were included in the 2014-15 operating budget with the school board as well as specific information associated with employee stipends and supplements.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 17, 2014.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-1

**Attachments:** Yes

**From:** Scott S. Brabrand  
Anthony E. Beckles, Sr., Chief Financial Officer

**Subject:** Virginia Retirement System

## **Summary/Description:**

Language in the 2013 Appropriation Act allowed localities to select the employer contribution rate each biennium. Again this year, local school boards will have the opportunity to select the contribution rate to be paid beginning July 1, 2014. A resolution to be considered for adoption by the school board appears as an attachment to this agenda report.

The local governing body must approve one of the following employer contribution rate options for the defined benefit retirement plan in the biennium beginning July 1, 2014:

- 8.86 percent: the rate certified by the VRS Board of Trustees for the FY 2015-16 biennium, or
- 7.28 percent: the alternate rate, which is the higher of the rate certified by the VRS board for FY 2012 or 80 percent of the VRS Board-certified rate for FY 2015-16.

The school administration recommends that the school board elect to pay the rate certified by the VRS Board of Trustees for the FY 2015-16 biennium. A second resolution to be considered for adoption by the school board indicating that the school board elects to pay that rate also appears as an attachment to the agenda report.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board adopt the resolution of Employer Contribution Rates for Counties, Cities, Towns, School Divisions, and Other Political Subdivision and the resolution of Local Governing Body Concurrence with School Division Electing to Pay the VRS Board-Certified Rate.

Employer Contribution Rates for Counties, Cities,  
Towns, School Divisions and Other Political Subdivisions  
(In accordance with the 2014 Appropriation Act Item 468(H))

**Resolution**

BE IT RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

**(Check only one box)**

- The Certified Rate of \_\_\_\_\_%
- The Alternate Rate of \_\_\_\_\_%; and

BE IT ALSO RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of [Locality, School Division, or Other Political Subdivision Name] [employer code] are hereby authorized and directed in the name of the [Locality Name or School Division Name or both] to carry out the provisions of this resolution, and said officers of the [Locality, School Division, or Other Political Subdivision Name] are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the [Locality, School Division, or Other Political Subdivision Name] for this purpose.

\_\_\_\_\_  
Governing Body/School Division Chairman

**CERTIFICATE**

I, \_\_\_\_\_, Clerk of the [Locality, School Division, or Other Political Subdivision Name], certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the [Locality, School Division, or Other Political Subdivision Name] held at \_\_\_\_\_, Virginia at \_\_\_\_\_ o'clock on \_\_\_\_\_, 2014. Given under my hand and seal of the [Locality, School Division, or Other Political Subdivision Name] this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Clerk

**This resolution must be passed prior to July 1, 2014 and received by VRS no later than July 10, 2014.**



Local Governing Body Concurrence with School Division  
Electing to Pay the VRS Board-Certified Rate

(In accordance with the 2014 Appropriation Act Item 468(H))

**Resolution**

BE IT RESOLVED, that the \_\_\_\_\_[Locality Name] [employer code] does hereby acknowledge that the \_\_\_\_\_[School Division Name] has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the “Certified Rate”); and

BE IT ALSO RESOLVED, that the \_\_\_\_\_[Locality Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the \_\_\_\_\_[School Division Name] to pay the Certified Rate, as required by Item 468(H) of the 2014 Appropriation Act; and

NOW, THEREFORE, the officers of \_\_\_\_\_[Locality Name] [employer code] are hereby authorized and directed in the name of the \_\_\_\_\_[Locality Name] to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which may be required, the seal of the \_\_\_\_\_[Locality Name], as appropriate, shall be affixed and attested by the Clerk.

\_\_\_\_\_  
Locality Board Chairman

**CERTIFICATE**

I, \_\_\_\_\_, Clerk of the \_\_\_\_\_[Locality Name], certify that the foregoing is a true and correct copy of a resolution passed by the \_\_\_\_\_[Locality Name] and ratified by the \_\_\_\_\_[Locality Name] at a lawfully organized meeting of the \_\_\_\_\_[Locality Name] held at \_\_\_\_\_, Virginia at \_\_\_\_\_ o’clock on \_\_\_\_\_, 2014. Given under my hand and seal of the \_\_\_\_\_[Locality Name] this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Clerk

**This resolution must be passed prior to July 1, 2014 and received by VRS no later than July 10, 2014.**

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-2

**Attachments:** Yes

**From:** Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration

**Subject:** Capital Improvement Plan: E. C. Glass High School

## **Summary/Description:**

Lynchburg City Schools received a total of two bids for the resurfacing of the E. C. Glass High School tennis courts. The capital improvement plan budget contains \$195,000 specified for this work. Adams Construction Company was the low bidder for the four- and eight-court options. Other bids were received as listed on the attachment.

The school administration recommends Adams Construction Company based on their eight-court low bid of \$240,570.

To complete eight courts this summer, the school administration will require additional funding. The administration recommends that \$50,000 be transferred from the Facilities Condition Assessment capital improvement project to adequately fund the E. C. Glass High School tennis courts.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board authorize the school administration to enter into a contract with Adams Construction Company in the amount of \$240,570 for the repair of the tennis courts at E. C. Glass High School and to transfer \$50,000 from the Facilities Condition Assessment capital improvement project to the tennis court project.

**E. C. Glass High School Tennis Court Reconstruction  
Bid Tabulation**

<b>Contractor</b>	<b>Bank #1 – Reconstruction of four (4) courts</b>	<b>Bank #1 &amp; #2 – Reconstruction of eight (8) courts</b>	<b>Bank #1, 2, &amp; 3- Reconstruction of twelve (12) courts</b>	<b>ALTERNATE: Replacement of fencing and windscreens</b>
Adams Construction Company	\$119,610	\$240,570	\$360,855	\$82,320
Boxley Asphalt, LLC	\$133,335	\$245,918	\$353,549	\$86,850

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-3

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

**Subject:** 2014-2015 Local Consolidated Grant Application

## Summary/Description:

Both the United States Department of Education (USED) and the Virginia Department of Education (VDOE) encourage local school divisions to submit consolidated applications for funding for programs authorized under the *Elementary and Secondary Act (ESEA)*. The consolidated application allows greater cross-program planning and coordination to improve teaching and learning. The consolidated application also allows school divisions to complete one comprehensive needs assessment and to establish division-level goals and objectives supported by all programs. In addition to the comprehensive needs assessments, the consolidated application is based on needs assessments completed for individual schools, and it contains detailed measurable objectives and benchmarks, specific individual program services and activities, a staff and budget breakdown, and other information specific to individual programs.

The Lynchburg City Schools' Consolidated Application for 2014-2015, includes the budgets for Title I Parts A and D, Title II Part A, and Title III English as a Second Language. The school administration anticipates a five percent increase in Title I Part A funds and a two percent increase to Title II Part A. We are projecting leveled funding for Title I, Part D and Title III, however, all of these funding levels could be changed when final allocations are determined later this fall.

### Title I, Part A:

Anticipated Allocation for 2014-2015:	\$3,057,085.54
Final allocation for 2013-2014:	<u>\$2,911,514.53</u>
Change from 2013-2015:	\$ 145,571.01

### Title I, Part D:

Anticipated Allocation for 2014-2015:	\$ 132,073.12
Final allocation for 2013-2014:	<u>\$ 132,073.12</u>
Change from 2013-2015:	\$ 0

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-3

**Attachments:** No

## Title II, Part A:

Anticipated Allocation for 2014-2015	\$ 546,057.28
Final allocation for 2013-2014:	<u>\$ 535,350.27</u>
Change from 2013-2015:	\$ 10,707.01

## Title III, Part A (ESL)

Anticipated Allocation for 2014-2015	\$ 14,132.23
Final allocation for 2013-2014	<u>\$ 14,132.23</u>
Change from 2011-2014:	\$ 0

Anticipated gain in funding from 2013-2014: \$ 156,278.02

These funds will help offset the 5% increase in personnel costs for 2014-2015.

Title I Part A allocates funds for teachers, instructional assistants, supplemental instructional supplies, and parental involvement. Because there are Title I schools in the school division that have been identified for interventions according to the flexibility waivers granted by the USED, a portion of the funds have been set-aside to support improvement efforts in focus schools. Title I Part D provides funding to support the Truancy and Transition Programs. Title II Part A funds support class size reduction and professional development. Title I, Part A and Title II, Part A including funding to support the Lead Academic Coaches. Title III Part A funds support English Language Learners (ELL) programs.

School board approval is necessary prior to submitting the Local Consolidated Application for the 2014-2015 academic year to the Virginia Department of Education.

Members of the school board have received a copy of the completed application.

**Disposition:**  Action  
 Information  
 Action at Meeting on: 06/17/14

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 17, 2014

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-4

**Attachments:** Yes

**From:** Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration

**Subject:** Educational Technology Series XIV (Spring 2014) Notes

## **Summary/Description:**

The Virginia Department of Education has notified Lynchburg City Schools that its share of the Educational Technology Series XIV (Spring 2014) Grant Funds will be \$466,000. A 20 percent matching expenditure of \$93,200 is required. Grant funds may be expended on networking/infrastructure equipment, classroom multimedia network computers, instructional software, and local technology plan hardware. Purchases from these funds are financed by Virginia Public School Authority Bonds, which are sold in the spring of each year.

Ordinarily, these funds may not be spent more than 60 days prior to the date the bonds are sold. However, a school division may spend funds prior to that date and be reimbursed for those expenditures if the school board passes a resolution stating its intention to do so. A resolution stating the school board's intention to be reimbursed for expenditures is attached for school board consideration.

The Central Virginia Governor's School for Science and Technology, the LAUREL Regional Special Education Program, and the Secondary Alternative Education Program are also eligible for \$26,000 each. There is no local match required for these grants. The resolution attached to this agenda report refers to these funds as well.

**Disposition:**  Action  
 Information  
 Action at Meeting on: 06/17/14

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 17, 2014.

**RESOLUTION OF THE LYNCHBURG CITY SCHOOL BOARD OF LYNCHBURG CITY SCHOOLS DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS**

WHEREAS, Lynchburg City Schools (“the Division”) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Division has paid, beginning no earlier than February 1, 2012 and will pay, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the capital projects (the “Project”), as more fully described in Appendix A attached hereto; and

WHEREAS, the Lynchburg City School Board of the Division (the “Board”) has determined that the money previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Expenditures are available only for temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the “Grants”) from the proceeds of its tax exempt equipment notes (the “Notes”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Division’s intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after February 1, 2012, which date is no more than 60 days prior to the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.

Section 2. Each expenditure was and will be of a type properly chargeable to capital account under the general federal income tax principles (determined in each case as of the date of the Expenditure).

Section 3. The maximum cost of the Project is expected to be \$544,000.00.

Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division’s use of the proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers”(based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 3rd day of June, 2014.

\_\_\_\_\_  
(School Board Chair)

Attested to:

\_\_\_\_\_  
(Superintendent)

**APPENDIX A**

**DESCRIPTION OF PROJECT**

Check the Applicable Box(es):

- (1) **Classroom Multimedia Network Computers** – requests in this category include only the cost of the new computer itself (e.g., monitor,CPU,keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category.
  
- (2) **Internet-Ready Local Area Network (LAN) Capability** – requests in this category include costs related to networking,retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring,servers,power upgrade, etc.).
  
- (3) **Assure adequate high-speed, high-bandwidth capability** – requests in this category include costs related to networking,retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring,servers,power upgrade,etc.).
  
- (4) **Instructional Software** – requests in this category shall not exceed **1/13<sup>th</sup>** of the amount spent on Classroom Multimedia Network Computers (see A1). Software purchased must have a useful life of a least one year and be included in the division’s approved technology plan.



# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-5

**Attachments:** Yes

**From:** Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration

**Subject:** Naming Request: E. C. Glass High School Center Hallway

## **Summary/Description:**

The faculty of E. C. Glass High School is seeking school board permission to name the second floor center hallway for Rodney C. Camden in honor of his retirement from Lynchburg City Schools.

Additional information regarding this request will be presented during this presentation.

**Disposition:**  Action  
 Information  
 Action at Meeting on: 06/17/14

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 17, 2014.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-6

**Attachments:** Yes

**From:** Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration

**Subject:** Lynchburg City School Board Policies and Administrative Regulations  
Conversion Process

## **Summary/Description:**

During the 2013 – 2014 school year the school administration began the process of converting the Lynchburg City School Board Policies and Administrative Regulations to the Virginia School Boards Association's policies. The first section was approved June 4, 2013, and the second section was approved February 18, 2014.

Section 3 Administration Policies will be presented to the school board for discussion this evening. Revisions and substitutions to this section have been reviewed by the city attorney's office to ensure that they are legally sound.

**Disposition:**  Action  
 Information  
 Action at Meeting on: 06/17/14

## **Recommendation:**

The superintendent recommends that the school board accept this agenda report as an informational item and consider action at the school board meeting on June 17, 2014.

# Agenda Report

**Date:** 06/03/14

**Agenda Number:** G-7

**Attachments:** No

**From:** Scott S. Brabrand, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

**Subject:** Foreign Language Textbook Adoption

## **Summary/Description:**

The Code of Virginia states that local school boards shall be responsible for the selection and utilization of instructional materials. Additionally, local school boards shall adopt procedures for the selection of textbooks. These procedures shall include the appointment of evaluation committees to review and evaluate textbooks in each of the subject areas (8VAC20-720-170. Textbooks).

At its meeting on February 18, 2014, the school board approved the proposed committee to review textbooks and materials for foreign language at the middle school and high school levels. Since that time, publishing companies offering foreign language programs sent review materials as well as online access codes for teachers to review. Each foreign language—French, German, Latin and Spanish—met several times to review and discuss each program as a group. They narrowed their options to two publishing companies, and those companies were invited to present their programs to the foreign language teachers and interested parents.

Textbook presentations were held at the Information Technology Center. At the conclusion of these presentations, teachers of each language met to decide on their final recommendations.

These recommendations embrace the school board's recent support of class sets of Chromebooks for high school foreign language teachers. The teachers' recommendations, regardless of the specific language, are to purchase a sufficient number of both textbooks and access to on-line super sites.

<b>Language</b>	<b>Level</b>	<b>Recommendation</b>
French	1-3	Vista Higher Learning's D'Accord
French	4	Vista Face-A-Face
German	1-3	Klett-Langenscheidt's geni@1 klick
German	4-5	Vista Higher Learning's Denk Mal
Latin	1-5	Pearson's Ecce Romani
Spanish	1-4	Vista Higher Learning's Descubre

# Agenda Report

**Date: 06/03/14**

**Agenda Number: G-7**

**Attachments: No**

The projected enrollments for French students for the 2014-2015 school year are as follows:

Level 1 123 students  
Level 2 67 students  
Level 3 48 students  
Level 4 29 students

The projected enrollments for German students for the 2014-2015 school year are as follows:

Level 1 172 students  
Level 2 101 students  
Level 3 86 students  
Levels 4&5 10 students

The projected enrollments for Latin students for the 2014-2015 school year are as follows:

Level 1 54 students  
Level 2 37 students  
Level 3 31 students  
Level 4&5 12 students

The projected enrollments for Spanish students for the 2014-2015 school year are as follows:

Level 1 343 students  
Level 2 282 students  
Level 3 223 students  
Level 4 83 students

Recommended materials from each of the Foreign Language programs are available for review in Conference Room 1 at the School Administration Building.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:** 06/17/14

## **Superintendent's Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item and consider action during the school board meeting on June 17, 2014.