

**Lynchburg City School Board
Regular Meeting
May 3, 2016**

**BOARD
MEMBERS
PRESENT:**

Mary Ann Hoss, Chairman
J. Marie Waller, Vice Chairman
Sharon Y. Carter
James E. Coleman
Regina T. Dolan-Sewell
Michael J. Nilles
Derek L. Polley
Katie K. Snyder
Stephen M. Farmer, Student Representative, E. C. Glass High School
Javon T. Calloway, Student Representative Pro Tem, Heritage High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success
Ben W. Copeland, Assistant Superintendent for Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer
LaTonya D. Brown, Director for Student Support, Behavior, and Alternative Education
April M. Bruce, Director for Data, Assessment, and Accountability
David A. Childress, Director for Information Technology
Jason J. Ferguson, Director for Transportation
Steven L. Gatzke, Director for Facilities and Maintenance
Marie F. Gee, Director for Personnel
Michael K. Rudder, Director of School Improvement and Grants
Wyllys D. VanDerwerker, Director for Exceptional Learners
Dixie B. Sears, Supervisor for Language Arts, History, Library, and Foreign Language
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jesse Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B-1. Public Comments
- C-1. Student Recognition
- D. Consent Agenda
- E. Student Representative Comments
- F-1. Policy KFB Surveys
- F-2. Special Education Annual Plan/Part B, Section 611, Flow-through Application and Section 619 Preschool Grant Applications: 2016-17
- F-3. Request for Reallocation of Budget
- F-4. School Board Governance Norms and Protocols
- F-5. William Marvin Bass Elementary School Academic Calendar: 2016-17
- F-6. Middle School Program of Studies: 2016-17
- F-7. Comprehensive Plan: Update
- F-8. Financial Update
- F-9. Request for Reallocation of Budget
- F-10. School Operating Budget: 2016-17
- G-1. Carl Perkins Funds: 2016-17
- H. Superintendent's Comments
- I. Board Comments
- J. Informational Items
- K. Adjournment

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The Lynchburg City School Board met for its regular meeting at 4:35 p.m. in the Board Room at the School Administration Building.

Upon MOTION by Ms. Waller, SECONDED by Ms. Carter, the school board approved the revision of item A-1. Notice of Closed Meeting to discuss legal issues related to the Virginia High School League's proposed changes related to holding events and activities on the LU campus, added an addendum to item D-2. Personnel Report, added Maintenance and Effort to the attachment for item F-2. Special Education Annual Plan/Part B, Section 611, Flow-through Application and Section 619 Preschool Grant Applications: 2016-17, and added item F-9. School Operating Budget: 2016-17.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Nilles, Ms. Poore

No Votes: None

Abstentions: None

A-1. Notice of Closed Meeting

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board convened a closed meeting at 4:35 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (7) to discuss legal issues related to the Virginia High School League's proposed changes related to holding events and activities on the Liberty University Campus.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Nilles, Ms. Poore

No Votes: None

Abstentions: None

A-2. Certification of Closed Meeting

Upon MOTION by Ms. Carter, SECONDED by Ms. Waller, the school board reconvened in open session at 5:35 p.m.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Nilles, Ms. Poore

No Votes: None

Abstentions: None

Upon MOTION by Ms. Carter, SECONDED by Ms. Poore, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Nilles, Ms. Poore

No Votes: None

Abstentions: None

Dr. Dolan-Sewell, Mr. Polley, and Mrs. Snyder arrived at 5:30 p.m.

Ms. Hoss asked those in attendance to rise and recite *The Pledge of Allegiance*.

B-1. Public Comments

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals in attendance who wished to speak before the school board.

C-1. Student Recognition

E. C. Glass High School and Central Virginia Governor's School student Tom Baker won the Grand Award in Biological Sciences at the 39th annual Central Virginia Regional Science Fair in March, and he will represent Central Virginia at the Intel International Science and Engineering Fair in May in Phoenix, Arizona. He will be among 1,600 finalists from around the world competing at this event.

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Lynchburg City Schools had numerous winners out of the 74 students entered from high schools representing Amherst County, Appomattox County, Bedford County, Campbell County and the City of Lynchburg.

Grand Award: Biological Sciences

Tom Baker, ECG/CVGS - "A comparison of the effects of lipopolysaccharides O55:B5 and O111:84 on RAW 264.7 murine macrophages"

All first place winners were nominated to the Virginia State Science Fair to be held on April 8 and 9 at Virginia Military Institute.

Category Awards

Animal Sciences

2nd place - Melissa Poletti, ECG/CVGS
Honorable Mention - Carter Cundiff, ECG/CVGS

Behavioral and Social Sciences

2nd place - Christina Bennett, ECG/CVGS
Honorable Mention - Virginia Corsini, ECG/CVGS

Environmental Science

3rd place – Gabby Coradazzi, HHS/CVGS
Honorable Mention – Turner Lee, HHS/CVGS

Medicine and Health

Honorable Mention - Rabiea Ashraf, HHS/CVGS

Cellular and Molecular Biology

1st place – Tom Baker, ECG/CVGS

Computer Science

2nd place – Chloe Seng, ECG

Microbiology

1st place – Danny Bass, ECG/CVGS

Plant Sciences

2nd place – Paisley Williams, HHS/CVGS

Special Awards

ASCE Local Engineering Awards

2nd place - Turner Lee, HHS/CVGS

Naval Research Award

Reagan Kinder, ECG/CVGS

Virginia Lakes and Watersheds

Turner Lee, HHS/CVGS

Women Geoscientists Award

Gabby Coradazzi, HHS/CVGS

Virginia Dental Society Awards for Recognizing Science Talent (Recognition Award)

Tom Baker ECG/CVGS
Danny Bass, ECG/CVGS

D. Consent Agenda

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board approved the school board meeting minutes for April 14, 2016 (Work Session), and April 19, 2016 (Regular Meeting), and the personnel report and addendum for the period April 19 – May 3, 2016.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "A," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

E. Student Representative Comments

Mr. Stephen M. Farmer, student representative for E. C. Glass High School, and Mr. Javon T. Calloway, student representative pro tem for Heritage High School, shared comments about the events and activities occurring at their schools.

F-1. Policy KFB Surveys

The process of converting the Lynchburg City Schools' (LCS) policies to the Virginia School Board Association (VSBA) format is ongoing process which has involved the conversion of entire sections of the LCS policy manual at a time. Periodically, updates to a VSBA policy are received that need to be immediately adopted as a LCS policy. Rather than delay until the entire section is converted, individual policies will be brought to the Board for conversion.

VSBA Policy KFB – Surveys was reviewed by the school board during its last meeting and was presented to the school board for consideration during this meeting.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board approved Policy KFB Surveys.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "B," FOR A COPY OF POLICY KFB SURVEYS.)

F-2. Special Education Annual Plan/Part B, Section 611, Flow-through Application and Section 619 Preschool Grant Applications: 2016-17

The Annual Special Education Plan is a formal agreement between the local school board and the Virginia Board of Education for the implementation of state and federal laws and regulations related to services mandated for students with disabilities. Accordingly, the disbursement of funds to the school division is contingent upon school board approval of the plan.

Lynchburg City Schools will apply for **\$2,237,751.00** in special education Flow-through Funds for the 2016-2017 school year. The application for funds for the 2016-2017 school years must be approved by the school board and submitted to the Virginia Department of Education for plan approval and financial reimbursement. A total amount of **\$2,064,860.03** of this funding will be used to provide salaries for Special Education staff, and **\$172,890.97** of the 611 Flow-through funds will be used to provide special education and speech therapy services to parentally-placed students with disabilities attending local private schools or are homeschooled.

The Lynchburg City Schools will also apply for **\$61,129.00** in Section 619 Preschool Funds for the 2016-2017 school year. This funding will be used to support Hutcherson Early Learning Program as they provide special education and related services to preschool children (ages 2-5) who have been determined eligible for special education services. Funds provide inclusion support through special education placements in local private preschools, staff development, and instructional materials.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Carter, the school board approved the Special Education Annual Plan/Part B, Section 611, Flow-through Application and Section 619 Preschool Grant Applications for 2016-17.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "C," FOR A COPY OF THE SPECIAL EDUCATION ANNUAL PLAN/PART B, SECTION 611, FLOW-THROUGH APPLICATION AND SECTION 619 PRESCHOOL GRANT APPLICATIONS FOR 2016-17.)

F-3. Request for Reallocation of Budget

The school administration has recognized a need to reallocate funds to various salary and operating accounts throughout the school division. Funds to:

- fund local share of E-Rate grant and to purchase of E-Rate IT equipment \$ 300,000
- repair of chiller at Paul Munro \$ 275,000
- purchase of bus lift for bus shop \$ 150,000
- purchase of mobile buildings for FHCS \$ 84,000
- purchase replacement grounds truck \$ 60,000
- purchase of cleaning supplies for the summer \$ 60,000

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• purchase of aerial articulating boom lift	\$ 50,000
• purchase of computer cart for Heritage Elementary School	\$ 30,000
• purchase of fork lift for Maintenance Department	\$ 30,000
• purchase of custodial cleaning equipment	\$ 30,000
• purchase of folding chairs and tables	\$ 25,000
• install sound attenuation between auditorium and music room at T.C. Miller Elementary School	\$ 20,000
• install sound attenuation of aux gym at E.C. Glass High School	\$ 20,000
• repair 4 entrance roofs at E.C. Glass High School courtyards	\$ 20,000
• purchase playground mulch	\$ 15,000
• purchase two (2) towable light towers	\$ 12,000
• purchase fertilizer and seeds	\$ 10,000
• repair bus parking lot erosion problem	\$ 5,000

Total reallocation requests \$1,096,000

Given school board approval, the funds to purchase or make adjustments to existing budgets will come from available funds within the existing operating budget.

Various Salaries and Non-Personnel accounts **\$1,096,000**
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The school administration requests these budget adjustments be approved for the 2015-16 school year in order to fund these one-time adjustments or purchases.

Additional Information on some of the above items:

Information Technology (\$300,000) – Lynchburg City Schools applied for funds to improve our technology infrastructure to the Universal Service Administrative Company (USAC), an administrative company appointed by the Federal Communications Commission to administrate the E-Rate program. Our grant request was approved in the amount of \$994,778 which requires a 20% local match of \$200,000. Included in our request of \$300,000 is the local match of \$200,000 and \$100,000 to purchase E-Rate IT equipment that was not funded. The grant is to be used for specific IT infrastructure as approved in the grant. Wireless access points, antennas, and data distribution switches are examples of items that were funded.

Facilities & Maintenance (\$275,000) – The compressor on the chiller unit at Paul Munro failed resulting in the unit only capable of operating at 50% capacity. Due to the age of the chiller, continued repairs would be more costly than a complete replacement; therefore the decision was made to replace the chiller unit. The \$275,000 includes the cost of the chiller of \$130,000 and some installation cost of \$145,000. The total installation cost is \$295,000. Only the cost of the installation work that can be completed before June 30, 2016 is included in this request.

Transportation (\$150,000) – Transportation’s bus garage existing bus lift is the original lift installed when the shop built and is not configured to work on the new buses. In addition, due to the length of some of our buses, when they are on the lift the shop door cannot be closed.

Fort Hill Community School (\$84,000) – LCS currently leases two (2) mobile units at FHCS at an annual cost of \$8,400 each. The cost to purchase the same mobile units would be \$42,000 each for a total cost of \$84,000. Since there are no plans to construct permanent builds at FHCS, it would make sense to purchase the mobile units which would pay for itself in five years.

Mr. Beckles explained that approval of the request for reallocations did not mean that the school administration would proceed with all of the purchases listed. The purchases would be made only if there was funding available; however, the school administration does need to proceed with the funding of the local share of E-Rate grant and purchase of E-Rate IT equipment and the repair of the chiller at Paul Munro Elementary School.

Due to issues associated with the ADM being less than projected, the school board discussed deferring this item until after the financial update is received later in the meeting.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Waller, the school board deferred this item until after item F-8. Financial Update.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

F-4. School Board Governance Norms and Protocols

The Lynchburg City School Board met with the Virginia School Boards Association for a professional development activity in March regarding board governance norms and protocols and roles and responsibilities. As a result of that meeting, the school board developed a document that provides clear guidelines and procedures for all aspects of board communication, school board meeting agenda development, interactions with the school community, professional development, and the evaluation of the superintendent and itself.

By approving this document, the school board agrees to employ and follow the governance norms and protocols contained therein.

Upon MOTION by Dr. Nilles, SECONDED by Ms. Carter, the school board approved the Lynchburg City School Board Governance Norms and Protocols.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "D," FOR A COPY OF THE LYNCHBURG CITY SCHOOL BOARD GOVERNANCE NORMS AND PROTOCOLS.)

F-5. William Marvin Bass Elementary School Academic Calendar: 2016-17

The school board approved several modifications to the 2016-17 academic calendar for the school division at its last meeting. One of those modifications included moving early dismissal days adjacent to other breaks in the calendar. Modifications were also made to the Bass academic calendar for 2016-17 consistent with the division calendar. A copy of the revised calendar appeared as an attachment to the agenda report.

Upon MOTION by Ms. Carter, SECONDED by Ms. Waller, the school board approved revisions to the 2016-17 academic calendar for William Marvin Bass Elementary School.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "E," FOR A COPY OF THE 2016-17 ACADEMIC CALENDAR FOR WILLIAM MARVIN BASS ELEMENTARY SCHOOL.)

F-6. Middle School Program of Studies: 2016-17

The school board annually reviews and approves the Middle School Program of Studies for the next school year. The updated version for 2016-17 was introduced in March, with the following key changes recommended:

- Updated introductory explanation of middle school and course selection
- Organization of the course by grade level
- Description of math pathways
- Course placement criteria
- Intent to provide Latin and Algebra 2 at middle school if possible
- Retention policy
- Expunging policy
- Upcoming updates to gifted services

Over the last several weeks, feedback was gathered from each middle school's PTO and an online survey. Dr. McClain provided information about his outreach to parents regarding the middle school program of studies. Questions were raised about the pathways of access to gifted programs moving quickly enough, if the cut score was high enough, and if foreign languages could be offered prior to eighth grade. Dr. McClain explained that there needed to be a starting point, and the school administration will monitor this process and adjust as necessary. He also stated that the local gifted plan would be presented to the school board in May, and that document will provide additional information about programs at the middle school level.

This document is a work in progress, and the school administration will focus on other areas and bring revisions to the school board for review next year.

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Upon MOTION by Dr. Nilles, SECONDED by Ms. Carter, the school board approved the Middle School Program of Studies for 2016-17.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 3, 2016, EXHIBIT "F," FOR A COPY OF THE 2016-17 MIDDLE SCHOOL PROGRAM OF STUDIES.)

F-7. Comprehensive Plan: Update

The LCS Comprehensive Plan is updated with data periodically during the year. A recent update with data through the end of the third quarter was shared with the school board. Data was shared regarding the graduation rate; school culture; course enrollment; achievement on SOL tests, benchmark assessments, and CTE certification tests; student engagement; student attendance; and student behavior.

Dr. Dolan-Sewell left at 6:45 p.m.

F-8. Financial Update

The school administration has reviewed the Average Daily Membership (ADM) for March and found that the student membership is less than projected. This will affect funding that is received from the state department for the 2015-16 school year.

The school board received information about budget projections for the remainder of the school year and how the school administration will monitor revenue and expenditures over the course of the next two months.

The technology grant and the chiller for Paul Munro Elementary School have been factored into funding necessary for the remainder of the school year, and Mr. Beckles projects there will still be a small fund balance at the end of the year.

F-9. Request for Reallocation of Budget

Through consensus, the school board determined that it would consider the request for reallocation for the technology grant and chiller for Paul Munro Elementary School. The remaining requests will not be considered at this time.

Upon MOTION by Dr. Coleman, SECONDED by Dr. Nilles, the school board approved the reallocation of budget for the local share of E-Rate grant and purchase of E-Rate IT equipment and the repair of the chiller at Paul Munro Elementary School.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Nilles, Ms. Poore, Mr. Polley, Mrs. Snyder

No Votes: None

Abstentions: None

F-10. School Operating Budget: 2016-17

The school administration has received information from Lynchburg City Council regarding its funding for the Lynchburg City Schools for the 2016-17 school year. As a result, the school administration shared revised Tier I budget recommendations with the school board during this presentation. Employees who were to receive market adjustments in compensation will now receive a four-percent increase in compensation. Two other changes include the reduction of a special education teacher for the Empowerment Academy, and employing a part-time rather than a full-time teacher for the Precision Machining program.

Additional information relative to the school operating budget for 2016-17 will be shared at the next school board meeting.

G-1. Carl Perkins Funds: 2016-17

The Lynchburg City Schools' application for Career-Technical Funds for the 2016-2017 fiscal year has been prepared with an approved Carl Perkins Grant allocation of \$227,979.56. The budget, outlining proposed expenditures based on allocated funds, was developed following consultation with the General Career-Technical Education Advisory Committee, which is composed of a business/industry representative from each of the 15 career-technical programs.

The federal funding will allow for the purchase of equipment and instructional materials, along with professional development and student organizational activities in the Trade and Industrial, Technology Education, Marketing, Health Occupations, Family and Consumer Sciences, Career Connection, and Business and information Technology Programs.

The approval of the grant proposal by the school board is necessary prior to submitting the local application to the Virginia Department of Education. A summary of proposed expenditures for 2016-2017 is as follows:

Proposed 2016-2017 Carl Perkins Spending

Estimated Funding Available: \$227,979.00

<u>Career Guidance</u>	\$ 6,000.00
<ul style="list-style-type: none"> • We will provide funds to be used for “Career Assessment” reports to parents and students. • We will also provide transportation to local businesses and colleges for review of special workforce development programs for high school seniors. • We also plan to purchase “non-traditional” career program curriculum materials. • We plan to purchase two televisions for CTE promotions in high school guidance departments. 	
<u>Vocational Student Organization</u>	\$ 15,000.00
<ul style="list-style-type: none"> • Assist Career-Technical student organizations with travel expenses for local, state, and national competitions. 	
<u>Professional Development</u>	\$ 15,000.00
<ul style="list-style-type: none"> • Provide Perkins Funds for teachers to participate in local, state, and national training, certification courses and professional development. 	
<u>Business and Information Technology</u>	\$ 48,000.00
<ul style="list-style-type: none"> • We plan to upgrade the new Heritage High School Business/IT labs with 25 new HP Computers (\$18,000). • We also plan to purchase 30 laptops and a mobile storage cart for 3 Economics and Finance classes to share at Heritage High School (\$30,000). 	
<u>Computer Systems Technology</u>	\$ 18,000.00
<ul style="list-style-type: none"> • We plan to upgrade the new Heritage High School Computer Systems Technology lab with the purchase of 25 new HP computer stations (\$18,000). 	
<u>Marketing Education</u>	\$ 8,000.00
<ul style="list-style-type: none"> • We plan to upgrade our new Heritage High School Marketing lab with the purchase of 8 laptop computers, one color printer and scanner (\$8,000). 	
<u>Communication Systems</u>	\$ 9,000.00
<ul style="list-style-type: none"> • We plan to upgrade the new Heritage High School Communications Systems lab with a new HP T795 Graphic Format printer (\$5,000). • We also plan to purchase a new paper cutter for this lab (\$2,000). • We also plan to purchase digital “My Book” software and 2 external hard drives (\$2,000) 	
<u>Technology Education</u>	\$ 29,000.00
<ul style="list-style-type: none"> • We will upgrade our new Heritage High School Technology Foundations lab with 22 new HP computers (\$19,000). • We also plan to start our new “Project LEAD the Way” course in the Technology Systems lab. We plan to purchase a 3D printer and 3 laptops (\$10,000) 	
<u>Sports Medicine</u>	\$ 5,000.00
<ul style="list-style-type: none"> • We will upgrade our new Sports Medicine lab at Heritage High School with the purchase of a new Electrical Impulse scanner machine (\$5,000) 	
<u>Family and Consumer Sciences</u>	\$ 20,500.00
<ul style="list-style-type: none"> • We will upgrade our Culinary labs at each school with the purchase of 10 laptops (\$8,500). • We also plan to purchase new culinary books for our new school (\$3,500). • We also plan to purchase a classroom set of Hospitality (2) text books (\$3,500). • We also need to buy basic knife sets, blenders, food processors, kitchen ware and table settings for our new lab at Heritage High School (\$5,000). 	
<u>Technical Drawing-Engineering</u>	\$ 13,000.00
<ul style="list-style-type: none"> • We plan to modernize our Engineering lab at E.C. Glass with the purchase of 10 HP laptops for student use at competitions. These laptops will run all engineering software at higher speeds (\$13,000). 	
<u>Cosmetology</u>	\$ 2,000.00
<ul style="list-style-type: none"> • We plan to upgrade our new lab with the purchase of 25 sets of electric professional clippers (\$2,000). 	

<u>Nurse Aide</u>	\$ 6,500.00
<ul style="list-style-type: none">• We plan to upgrade our new lab at Heritage High School with the purchase of 5 laptops for use with student exams and competitions (\$4,500).• We also plan to purchase student diagnostic kits for ears, eyes, nose and throat (\$2,000)	
<u>Video Production</u>	\$ 13,000.00
<ul style="list-style-type: none">• We will expand our Video Production program to E.C. Glass High School.• We will purchase 5 27" iMac computers (\$9,000).• We also plan to purchase JVC camcorders and accessories and digital "My Book" software (\$4,000).	
<u>Auto Service Technology</u>	\$ 19,979.00
<ul style="list-style-type: none">• We plan to upgrade our Auto Service Technology lab at E.C. Glass with the purchase of new tire changer and wheel balance machines (\$15,976)• We also plan to purchase two GM "ATECH" Electronics Training modules (\$4,000)	
TOTAL	\$227,979.00

This item will be considered for action at the next school board meeting.

H. Superintendent's Comments

Dr. Brabrand announced that the Senior Honors Dinner had been a huge success, and the Lynchburg City Schools Education Foundation, Inc. should be applauded for its efforts in hosting this event.

Dr. Brabrand announced that Teacher Appreciation Week is now occurring. It is also Bus Driver Appreciation Week and School Nutrition Appreciation Week.

The 2016-17 Back to School event will occur on August 6, 2016, from 10:00 a.m. until 2:00 p.m. on the Langhorne Lawn at E. C. Glass High School. The event is for the entire Lynchburg community.

I. Board Comments

Mrs. Snyder announced that Ms. Waller and she attended the Regional School Board meeting last week. They will meet again in September.

Ms. Waller announced that she attended the Arbor Day celebration at LAUREL Regional School and the Senior Honors Dinner. She also stated that E. C. Glass High School has winners participating in the National History Day event.

Dr. Coleman stated that the voter turnout in the city was horribly low today. If this city is to be all that it can be, people need to move away from apathy to action.

Ms. Carter announced that she had visited the Senior Art Show at E. C. Glass High School and remarked at the talent that was displayed through the artwork.

Ms. Hoss reminded everyone that there will be a work session on May 4, 2016, beginning at 5:30 p.m. in the Board Room at the School Administration Building.

J. Informational Items

School Board Work Session: Wednesday, May 4, 2016, 5:30 p.m., Board Room, School Administration Building

School Board Training Session: Virginia School Board Association, 200 Hansen Road, Charlottesville, Virginia, Friday May 6, 2016

School Board Work Session: Monday, May 9, 2016, 5:30 p.m., Board Room, School Administration Building

Next School Board Meeting: Tuesday, May 17, 2016, 5:30 p.m., Board Room, School Administration Building

K. Adjournment

The meeting adjourned at 8:12 p.m.

Mary Ann Hoss, Chairman