

R. S. Payne PTO Meeting

November 1, 2018 7:00pm

In attendance: **Danielle Englund**-President, **Liz Dop**-Treasurer, **Alys Miller**-Hospitality, **Kellie Baldwin**-Principal, **Tom Herndon**, **Crystal Pannell**-Spirit, **Sarah Muminovic**-Secretary

Approval of October PTO Minutes:

Liz Dop Motions. **Alys Miller** Seconds. All in favor. None opposed. Motion carries.

President's Report-Danielle Englund

-Upcoming Events

-Spirit Day-Tomorrow, November 2, 2018. Crystal Pannell will meet with **Danielle Englund** to hand off the responsibility.

-**Danielle Englund** reports that there were multiple ties among classes in participation, yet not any additional participation. Discussion occurred as to why not all of the classes were reporting in about participation. Some ideas regarding this were that teachers were not submitting results that they knew would not win once they logged into the spreadsheet. The spreadsheet updated results as teachers entered their percentages. If a teacher saw that they would not have a chance of winning they might not answer the survey. **Sarah Muminovic** suggested that a Google Form should replace the current google spreadsheet starting tomorrow. This would allow for the generation of a spreadsheet and would not make results immediately visible. It would also increase the anticipation of teachers to find out the results.

-Shirts have been passed out. **Crystal Pannell** inquires as to how we are to be notified about new student needs or if someone wants to purchase a shirt? Will need to follow-up with this information for new students. However, new faculty/staff that have wanted or asked for new Spirit shirts have sent **Danielle Englund** email requests to this point.

-The PTO is currently working through a miscommunication with a teacher regarding a missing order form for her classroom for this current school year.

-**Crystal Pannell** asks if we sell the extra Spirit shirts. **Danielle Englund** answers yes and that the price is \$5. The PTO will sell shirts at Family Fun Night.

-**Liz Dop** inquires about the cost of the shirts? **Danielle Englund** responds that the cost of each shirt is \$3.38. **Liz Dop** suggests that we keep a cushion for possible new students. **Danielle Englund** will look at current inventory of shirts with **Crystal Pannell**.

-Fall Family Fun Night-**Danielle Englund** heard from Crosspoint Church to discuss Fall Family Fun Night. She will have a meeting with church leaders to discuss details. **Danielle Englund** tables further discussion until meeting with the Church, but this event will most likely be moved until the winter.

-Bylaws Reviews- Tabled by **Danielle Englund** until after the first of the 2019 year.

-Candy Cane Clubhouse-**Sarah Muminovic** volunteers to chair this event. She suggests a separate meeting of the board to discuss details and specifics of this event as the November PTO meeting would be the only meeting prior to the actual event in December as currently scheduled. **Alys Miller** agrees to co-chair this event.

Principal/Staff Report-**Kellie Baldwin/Lori Smith**

Principal Baldwin's report

-Spirit Week-The week of themed dressing during Halloween went great. All students followed the rules with regards to wardrobe and attire choices.

-Pirate Night-**Principal Baldwin** considers this event to be a success. The number of guests for this year's event surpassed the previous year's numbers.

-Winter Conference- Winter conference night will be held on February 7, 2018 with an inclement weather makeup date of February 21, 2018.

-Kindergarten Field Trip-The Kindergarten unit had a delightful field trip to the pumpkin patch and activity center at Layman's Farm.

Committee Reports

-Treasurer-**Liz Dop**

-Attractions books made \$1700; \$50 short of budgeted income goal

-Kroger Community Rewards check came in for \$444.22

-Spirit shirts are negative to budget. This difference can be attributed to a difference in numbers needing shirts. The price per shirt remained constant. Currently the Spirit shirts are \$2250 over budget.

-Liz Dop can confirm that it is the fourth grade unit that is due for the Grade Level Trade Books program provided by the PTO.

-Spirit-**Crystal Pannell**

-Crystal Pannell will assume this role this week. She will work with **Danielle Englund** with regards to action items.

Fundraising

-Restaurant Nights-**Sarah Muminovic** reports that there are several Restaurant Nights planned for the upcoming months. **Sarah Muminovic** also suggests that we participate in a spirit event fundraiser at Funquest. Funquest provides schools with tickets to sell for a particular night. Schools keep 100% of the ticket sale money. The discussion from the board is that this idea would be worth executing.

Panda Express night-Wed. November 14, 2018 5p-9p

Chipotle Night-Tuesday, December 11, 2018n 5p-9p

Panera-Tentative-Friday,

Funquest-February 15, 2018. 4p-8p

-Box Tops-Ashley Khurana

-**Danielle Englund** will take the lead on this for the time being.

-**Crystal Pannell** offers to call the Kroger Home Office to inquire about the specifics of the plan.

Old Business-None

New Business- The World's Finest Chocolate Fundraiser

The World's Finest Chocolate Fundraiser Representative distributed chocolate and information regarding a fundraising opportunity along with a program called NCI-new customer incentive program. NCI includes an \$1800 prize program offered as well as 30 free cases of chocolate.

The process for participating with this type of fundraiser is that a permission slip is sent home and the parent/guardian makes a request for a box of chocolate bars. The chocolate bars come 30/box. Once the student turns in the permission slip, the PTO will send home via backpack the box of bars. In order to get more bars, the money and permission slip for the first sale must be turned in and/or signed. You can get a prize for turning in the permission slip.

Some additional incentives for sales are; top selling class gets a 5 pound bar. There is a 1 pound bar on the prize list as an incentive. Principal runs a taxi ride. A glow party. **Danielle Englund** asks who is charge of items such as the glow party etc. The representative says that The World's Finest Chocolate associates run the glow party in terms of set-up and materials, but some family volunteers may be needed depending on the event. Some main points are as follows:

-All cash and checks received through the PTO.

-50% profit per box. \$60 per box. \$30 per box goes to the PTO.

-Students can not return opened boxes. Must commit to sell the entire box and financially commit to the \$60.

-The Representative says that the best time to sell the bars is NOT during the holiday season.

-You can participate in this fundraiser as often as you would like. The Representative informs the board that some schools do it twice a year.

-Cookie Dough is also an option for a second fundraiser. And as an added bonus, If your organization does a The World's Finest Chocolate sale and then follows it up later with cookie dough after worlds finest, you get 45% instead of 40% in profit.

Our next meeting will be held on December 6, 2018 at 7 pm.