

## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

A. Generally

It is essential to have a comprehensive safety program which will prevent, eliminate, or greatly reduce the exposure of employees and students to accidental injury or to conditions adversely affecting their health.

Each member of the administrative staff has the responsibility for implementation of safety practices for all employees under their supervision. It is further the responsibility of each employee and student to observe at all times the safety regulations of the school division. All employees must act responsibly in reporting to the appropriate person any safety deficiencies or violations observed.

B. School Safety Audits

1. The Lynchburg City Schools will assess annually the safety conditions in each school to (i) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and (ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school sponsored events. Solutions and responses may include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board's standards for student conduct.
2. The Safe Schools Committee, comprised of representative elementary teachers, secondary teachers, principals, parents, students, law enforcement personnel, court services personnel, social services personnel and representatives from other community support agencies, will review all matters related to the safety and security of the schools and submit an annual report to the superintendent.

Legal Reference:

Code of Va., § 22.1-278.1. School safety audits required. A. For the purposes of this section, "school safety audit" means an assessment of the safety conditions in each public school to (i) identify and , if necessary, develop solutions for physical safety concerns, including building security issues and (ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school-sponsored events. Solutions and responses may include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board's standards of student conduct.

B. The Superintendent of Public Instruction shall develop a list of items to be reviewed and evaluated in the school safety audits required by this section. Each school board shall require all schools under its supervisory control to conduct school safety audits as defined in this section and consistent with such list.

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Safety Program (continued)

C. The school board may establish a school safety audit committee to consist of representatives of parents, teachers, local law enforcement agencies, judicial and public safety personnel, and the community-at-large. The school safety audit committee shall evaluate, in accordance with the directions of the school board, the safety of each school and submit a plan for improving school safety at a public meeting of the school board. (1997)

Adopted by School Board: March 17, 1992

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