

SCHOOL BOARD BYLAWS

Orientation/In-service Programs P 1-13A. Orientation1. Generally

Immediately following notification of appointment to the school board each new member shall be given an orientation program under the direction of the division superintendent.

2. Documents

Every school board member shall be furnished a copy of the school board's bylaws and school board policy and administrative regulation manuals for the school division, the current budget, a directory of personnel, Internet access to the Code of Virginia through <http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+TOC> to include the Virginia Freedom of Information Act, and such other documents deemed essential to the operation of the school division.

B. In-service Programs1. Generally

Annually, the school board shall plan an in-service program for its members which shall include, but not be limited to, those areas enumerated in Code of Virginia § 22.1-253.13:5 cited in the legal reference to this bylaw.

2. Activities

In-service activities may include

- a. Seminars developed cooperatively by the Virginia Department of Education and the Virginia School Boards Association.
- b. Attending regional, state, and national educational conferences and conventions.
- c. Workshops.
- d. Retreats.
- e. Guest speakers.
- f. Visitations to schools.

SCHOOL BOARD BYLAWS

Orientation/In-service Programs (continued)Legal Reference:

Code of Va., § 22.1-253.13:5. Standard 5. Training and professional development

"A. The General Assembly and the Board of Education find that programs of professional development and training and appropriate teacher performance evaluations are essential for effective educational leadership and personnel and the advancement of public education in the Commonwealth.

B. Each member of the Board of Education shall participate in in-service programs on personnel, curriculum and current issues in education as part of his service on the Board.

C. Consistent with the finding that leadership is essential for the advancement of public education in the Commonwealth, the Board of Education shall develop leadership standards for superintendents and principals, which standards shall include training in the implementation of the Standards of Learning and training in the evaluation and documentation of teacher and administrator performance based on student academic progress and the skills and knowledge of instructional personnel.

D. The Board of Education shall sponsor, conduct or provide advice on (i) training and professional development of teachers, principals, supervisors, division superintendents and other school staff; (ii) training for all administrative and supervisory personnel in the evaluation and documentation of teacher and administrator performance based on student academic progress and the skills and knowledge of such instructional or administrative personnel; (iii) in-service programs for school board members on personnel, curriculum and current issues in education; and (iv) in cooperation with the Virginia Department for the Visually Handicapped, in-service programs in Braille for teachers of the blind and visually impaired. The Board shall provide technical assistance on professional development to local school boards designed to seek to ensure that all instructional personnel are proficient in the use of educational technology consistent with its Six-Year Educational Technology Plan for Virginia.

E. Each local school board shall require (i) its members to participate annually in in-service programs on personnel, curriculum and current issues in education as part of their service on the local board and (ii) require the division superintendent to participate annually in professional development activities at the local, state or national levels.

F. Each local school board shall provide (i) a program of professional development, as part of the license renewal process, to assist teachers and principals in acquiring the skills needed to work with gifted students and handicapped students and to increase student achievement, (ii) a program of professional development in educational technology for all instructional personnel, and (iii) a program of professional development for administrative personnel designed to increase proficiency in instructional leadership and management, including training in the evaluation and documentation of teacher and administrator performance based on student academic progress and the skills and knowledge of such instructional or administrative personnel."

SCHOOL BOARD BYLAWS

Orientation/In-service Programs (continued)

Code of Va., § 2.1-341.1. Notice of chapter.-- A. Any person elected, reelected, appointed or reappointed to any body not excepted from this chapter shall be furnished by the public body's administrator or legal counsel with a copy of this chapter within two weeks following election, reelection, appointment or reappointment.

B. Public officials shall read and familiarize themselves with the provisions of this chapter."

Adopted by School Board: June 5, 1973

Revised by School Board: August 9, 1988

Revised by School Board: September 19, 2000

SCHOOL BOARD BYLAWS

Orientation/In-service Programs