

SCHOOL BOARD BYLAWS

The first regular monthly meeting in July shall be the annual meeting of the school board.

The first order of business shall be the election of officers. The second order of business shall be fixing the time and place for holding regular meetings for the ensuing year. The third order of business shall be to approve a designee of the division superintendent to attend meetings of the school board in the absence or inability to attend by the superintendent. The fourth item of business shall be the appointment of members to boards, commissions and joint committees of control.

The board shall then proceed to the agenda set for the meeting.

Legal Reference:

Code of Va., § 22.1-72. Annual Organizational Meetings of the School Boards.—Each school board shall hold its annual organizational meeting for the purpose of establishing its regular meeting schedule for the ensuing year as follows; (I) in July, if the school board serves a city or town constituting a school division, regardless of whether its members are appointed or elected or any combination thereof; (ii) in July, if the school board serves a county constituting a school division and its members are solely appointed; or (iii) in January or July, if the school board serves a county constituting a school division and its members are elected in whole or in part.

A school board may also hold special meetings when necessary. Each school board shall fix its own procedure for calling and holding any special meeting. (1995)

Code of Va., § 22.1-76. Chairman; clerk; vice-chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.—A. Except as provided in § 22.1-57.3:3, its annual meeting each school board shall elect one of its members as chairman, shall approve a designee of the division superintendent to attend meetings of the school board in the absence or inability to attend by the superintendent and on recommendation of the division superintendent shall appoint a clerk of the school board. The school board may also elect one of its members as vice-chairman and may appoint a deputy clerk who shall be empowered to act in all matters in case of the absence or inability to act of the chairman or clerk, respectively, or as otherwise provided by resolution of the school board. The term of the chairman, clerk and any vice-chairman and deputy clerk shall be one year.

B. The school board shall fix the compensation of the clerk and any deputy clerk.

C. The school board shall require the clerk and any deputy clerk each to furnish a corporate surety bond conditioned upon the faithful performance and discharge of his duties as such. The school board shall fix the amount of each bond which shall not be less than \$10,000. The premium for each bond shall be paid by the school board.

SCHOOL BOARD BYLAWS

Annual Meeting (continued)

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D. No mayor, member of the governing body, other officer or deputy officer of a city, town or county, other than the division superintendent, shall be eligible for appointment as clerk or deputy clerk of a school board in such city, town or county." (1995)

Adopted by School Board: January 6, 1981