

SCHOOL BOARD BYLAWS

Public Participation P 1-41A. Generally

The school board is always open to hear from citizens, and it welcomes requests and comments under the guidelines established in this bylaw. Below are two options that citizens, including school employees, may use to address the school board.

B. Advance Request Procedure

Persons who wish to address the school board under the advance request procedure shall make such request, in writing, to the superintendent not later than 12:00 noon of the Wednesday preceding the regular board meetings (first and third Tuesdays of each month). The petitioner shall set forth, with clarity, the subject matter of such business as the proponent wishes to present in this request.

The time allotted to any speaker shall be at the discretion of the chairman except that a motion to appeal the decision of the chairman shall be in order and a vote of a majority of members present shall be necessary to overrule the chairman's decision.

Upon recognition by the chairman, the speaker should clearly state name, address and the subject of his/her remarks. He shall address himself to the chairman and if, at the conclusion of his/her remarks, any school board member desires further information, said member shall address the speaker only with the permission of the chairman. The courtesy of the school board shall be extended to the speaker and the speaker shall respect the privilege extended by the school board or be ruled out of order by the chairman.

C. Public Comment Without Advance Request

Persons desiring to address the school board shall sign the Public Comment Form which shall be available to the public 15 minutes before the meeting starts. Each person requesting to speak shall identify the subject he wants to address and, if he represents a group, he must identify the group.

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Public Participation (continued)

An individual speaker shall limit his remarks to three minutes. A speaker representing a group shall limit his comments to five minutes.

The total number of speakers shall be limited to six speakers per regular school board meeting.

D. Division Employees

Division employees as individuals or as members of an employee organization, as differentiated from them in an official capacity appearing in line of duty, shall have an opportunity to make presentations to the school board under the provisions of this bylaw.

Adopted by School Board: June 5, 1973

Revised by School Board: January 6, 1981

Revised by School Board: October 1, 2002

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Public Comment Form

Individuals wishing to address the school board should provide the following information before the start of the regular school board meeting. The school board chairman will use this information to recognize your presence and your request to address the school board.

Please print or write clearly.

Name	Address	Phone No.	Subject	Name of representative

Individual speakers shall limit their comments to three minutes. A speaker representing a group shall limit his comments to five minutes.

Please note that the chairman of the school board will not recognize your request to address the school board if your public comments are related to matters that are currently under litigation and/or are complaints against individual staff or students.

Date of School Board Meeting: _____