

INSTRUCTION

A. Adoption

All basal textbooks used in the school division must be adopted by the school board in accordance with regulations established by the State Board of Education. All supplemental instructional materials shall have the approval of the superintendent or his designee prior to use in the classroom.

- B. Textbooks shall be furnished by the school division. Students are responsible for books if lost or damaged and will be charged for books lost or damaged based on a percentage of the replacement cost. The superintendent shall establish such regulations as are necessary for the program to be effective. See Administrative Regulation 7-63.1 for fees relative to damaged or lost books.

C. Disposal of Used Textbooks As Well As Library Books and Other Instructional Materials

The superintendent shall establish a procedure for disposing of used books, library books, and other instructional materials.

Legal Reference

Code of Va., § 22.1-238. Approval of textbooks and appliances.--"The Board of Education shall approve textbooks suitable for use in the public schools and shall have authority to approve instructional aids and materials for use in the public schools.

Any school board may use textbooks not approved by the Board provided the school board selects such books in accordance with regulations promulgated by the Board." (1980)

Code of Va., § 22.1-239. Change of Textbooks.--"No textbook approved by the Board for use in public schools shall be changed until such book has been in use for a period of not less than six years, subject to renewal from one to four years, unless such book becomes obsolete or unless a change would result in a material decrease in price. The Board may, by agreement with the publisher, permit the substitution of a revised edition of any adopted book at the lowest price such revised edition is offered for sale anywhere in the United States. Whenever such book is so changed, the Board of Education may permit the use of the old books for a period of at least three years from the date of such change. (1981)

Code of Va., § 22.1-251. Free textbooks, etc., for eligible children.--"Each school board shall provide, free of charge, such textbooks and workbooks required for courses of instruction for each child attending public schools whose parent or guardian is financially unable to furnish them. Children who are receiving public assistance in the form of aid to dependent children, general relief, supplemental security income or foster care shall be deemed eligible for the purposes of this section. In systems providing free

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textbooks, the cost of furnishing such textbooks and workbooks may be paid from school operating funds or the textbook fund or such other funds as are available. In systems operating rental textbook systems, the school boards shall waive rental fees or, in their discretion, may reimburse the rental textbook fund from school operating funds." (1993)

Virginia Board of Education Regulations, "Governing Textbook Adoption-Local Level." (January, 1991)

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