

STUDENTS

Transfers P 7-13A. Within the City

A student who transfers from one school to another during the same scholastic year must notify the principal or the principal's designee of the original school. The names of all students transferred shall remain on the roll until the principal is notified that such students have enrolled in the new school.

1. The principal, or the principal's designee, may contact a school from which student transfers to obtain information which is necessary for correct and expedient placement of students.
2. The school from which a student transfers is responsible for collecting any fees owed to the school by the student for projects, materials and fund raisers.

B. Outside of the City

A student withdrawing from the Lynchburg City Schools should notify the principal or the principal's designee. A transcript will be sent to the receiving school upon request.

C. Credits

Course credits for students transferring from another school shall be evaluated and accepted in accordance with the standards of the Virginia State Department of Education.

D. Student as Victim of Crime

Any student who has been the victim of any crime against the person pursuant to Chapter 4 (§ 18.2-30 et seq.) of Title 18.2, may upon written request from the student's parent/guardian, or the student, if such student is an emancipated minor, be granted a transfer to another comparable school within the school division.

The following conditions must be met prior to consideration of transfer:

1. Crimes against a student are those committed by another student attending classes in the school, or by any employee of the school board, or by any volunteer, contract worker or other person who regularly performs services in the school.
2. Crimes committed against a student are those which occur on school property or on any school bus owned or operated by the school division.
3. Transportation to schools outside the attendance zone will be the responsibility of the parent or guardian.

STUDENTS

Transfers (continued)

4. For the purposes of this policy, "victim" means any student who has been the target of a crime pursuant to Chapter 4 of Title 18.2, and who has suffered physical, psychological, or economic harm as a direct result of the commission of such crime.

Legal Reference:

Virginia Board of Education regulation updated.

Virginia Board of Education Regulations, "Governing the Accreditation of Public Schools in Virginia" at § 10.7.(September 1997)

Code of Va., § 22.1-3.3 Transfer of students under certain circumstances. . . .

"Whenever any student has been the victim of any crime against the person pursuant to Chapter 4 (§ [18.2-30](#) et seq.) of Title 18.2, and such crime was committed by another student attending classes in the school, or by any employee of the school board, or by any volunteer, contract worker or other person who regularly performs services in the school, or if the crime was committed upon school property or on any school bus owned or operated by the school division, the student upon whom the crime was committed shall, upon written request from the student's parent, or the student, if such student is an emancipated minor, be permitted by the relevant school board to transfer to another comparable school within the school division, if available. Any transportation services for such students shall be provided in accordance with school board policies.

For the purposes of this section, "victim" means any student who has been the victim of a crime against the person pursuant to Chapter 4 (§ [18.2-30](#) et seq.) of Title 18.2, and who has suffered physical, psychological, or economic harm as a direct result of the commission of such crime."

(1997, cc. 362, 408.)

Editor's Note: See also school board policies #'s 7-28, 7-29 and division regulations #'s R 7-28, R 7-29.

Adopted by School Board: September 17, 1974

Revised by School Board: September 7, 1976

Revised by School Board: August 4, 1992

Revised by School Board: September 2, 1997